

NEW FOREST DISTRICT COUNCIL
CABINET FORWARD PLAN

This Forward Plan lists matters on which decisions are likely to be considered by, or on behalf of the Council's Cabinet for a 12 month period. The Forward Plan also lists major decisions which fall within the definition of a "key decision" as outlined below:-

A key decision is one that is likely either:-

- a) to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service of function to which the decision relates (expenditure or savings are always treated as significant if the sum exceeds £50,000, or 25% of the gross budget for the service, whichever is greater); or
- b) to result in an outcome which will have an impact, for better or worse, on a significant number of people living or working in an area comprising two or more wards in the Council's area; or to be significant in terms of its effect on communities in a ward.

The Cabinet consists of eight Councillors and they are responsible for the following Portfolios:-

Councillor Edward Heron – Leader of the Council
Councillor Jill Cleary – Deputy Leader and Housing and Homelessness Services
Councillor Diane Andrews – Planning, Regeneration and Infrastructure
Councillor Steve Davies – Environment and Coastal Services
Councillor Michael Harris – Business, Tourism and High Streets
Councillor Jeremy Heron – Finance, Investment and Corporate Services
Councillor David Russell - People and Places
Councillor Geoffrey Blunden – Partnering and Wellbeing

Representations:

Anyone wishing to make representations about any matter included in this Forward Plan should contact the relevant report author seven working days before the first date shown for its consideration by the Cabinet.

Copies of Reports:

Anyone wishing to view or obtain a copy of any public report on any of the matters included in this Forward Plan should access [the Council's website](#).

Copies of reports and any relevant background documents can also be obtained by contacting the relevant report author named in this document. A reasonable charge may be made for hard copies of documents.

CABINET FORWARD PLAN - 1 NOVEMBER 2022 TO 31 OCTOBER 2023

Report Title	Proposed Decisions	Type of Decision	When is the decision being made?	Who are the key people/groups to be consulted before the decision is made and how will the consultation take place?		Report Author and Contact Details	Is the report likely to be considered in private?
				Inside the Council	Outside the Council		
Homelessness-Plan to deal with an increase in homelessness pressures	To note the current pressures on the homelessness service and budgetary impact, and to consider the proposed financial implications of measures to tackle current and future pressures.	Key Decision	Cabinet - 2 Nov 2022	Executive Management Team, Portfolio Holder for Housing and Homelessness Services	N/A	Richard Knott, Service Manager (Housing Options) richard.knott@nfdc.gov.uk, Grainne O'Rourke, Executive Head of Governance and Housing grainne.orourke@nfdc.gov.uk	Open
Public Space Protection Order	To consider the making of proposed Public Space Protection Orders for formal public consultation covering the starting of wildfires, the use of BBQs and the feeding and petting of roaming animals within the Forest.	Key Decision	Cabinet - 2 Nov 2022	Executive Management Team, relevant Portfolio Holders	N/A	Grainne O'Rourke, Executive Head of Governance and Housing grainne.orourke@nfdc.gov.uk	Open
Financial Monitoring Report	To provide an update on the 2022/23 General Fund, Capital Programme and Housing Revenue	Key Decision	Cabinet - 2 Nov 2022	Executive Management Team, Portfolio Holder - Finance, Investment and	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open

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	Account			Corporate Services			
Update on Community Infrastructure Levy	To consider the approval of £100k of Community Infrastructure Levy funding to be allocated towards The Football Foundation Project in Ringwood.	Non-Key Decision	Cabinet - 2 Nov 2022	Executive Management Team and relevant Portfolio Holder	N/A	Dean Brunton, Planning Monitoring Team Leader dean.brunton@nfdc.gov.uk, Claire Upton-Brown, Executive Head of Planning Regeneration and Economy claire.upton-brown@nfdc.gov.uk	Open
Update on S106 Developer Contributions	To consider a report providing an update on S106 contributions spend and allocation.	Non-Key Decision	Cabinet - 2 Nov 2022	Executive Management Team, relevant Portfolio Holders	N/A	Claire Upton-Brown, Executive Head of Planning Regeneration and Economy claire.upton-brown@nfdc.gov.uk, Dean Brunton, Planning Monitoring Team Leader dean.brunton@nfdc.gov.uk	Open
Cemeteries Provision	To accept the proposed approach to cemeteries provision across NFDC to meet predicted future interment requirements and obligations.	Key Decision	Cabinet - 7 Dec 2022	Executive Management Team, Portfolio Holder for People and Places	N/A	Iain Park, Grounds and Streetscene Manager iain.park@nfdc.gov.uk, Manjit Sandhu, Executive Head of Partnership and Operations manjit.sandhu@nfdc.gov.uk	Open
Medium Term Financial Plan Update	To consider an update to the Medium Term Financial Plan	Key Decision	Cabinet - 7 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open

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				Services			
Setting the Council Tax Base	To recommend to Council the approval of the Tax Base for 2023/24	Non-Key Decision	Cabinet - 7 Dec 2022 Council - 12 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services	None	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Council Tax Reduction Scheme 2023/24	To agree the Council Tax Reduction Scheme for 2023/24	Non-Key Decision	Cabinet - 7 Dec 2022 Council - 12 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and Scrutiny Panel	A six week consultation on the proposals will be carried out.	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Council Tax discounts, exemptions and premiums	To agree care leave disregard and empty homes premium	Non-Key Decision	Cabinet - 7 Dec 2022 Council - 12 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and	N/A	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open

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				Scrutiny Panel			
Asset Investment Strategy 2022	To consider and recommend to Council the approval of the Asset Investment Strategy 2022 and associated financial implications	Non-Key Decision	Cabinet - 7 Dec 2022 Council - 12 Dec 2022	Executive Management Team, Portfolio Holder – Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and Scrutiny Panel	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk, Andrew Smith, Service Manager - Estates and Valuation andrew.smith@nfdc.gov.uk	Open
Community Grants 2023/24	To consider the Community Grant award for inclusion in the 2023/24 budget	Key Decision	Cabinet - 1 Feb 2023	Community Grants Task and Finish Group, Community Partnerships and Wellbeing Overview and Scrutiny Panel, Portfolio Holder for People and Places		Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Capital Strategy 2023/24	To consider the Capital Strategy 2023/24	Key Decision	Cabinet - 1 Feb 2023	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open

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Financial Monitoring	To provide an update on the 2022/23 General Fund, Capital Programme and Housing Revenue Account.	Key Decision	Cabinet - 1 Feb 2023	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Housing Revenue Account budget and the housing sector capital expenditure programme for 2023/24	To consider the Housing Revenue Account Budget and housing sector capital expenditure programme for 2023/24	Non-Key Decision	Cabinet - 1 Feb 2023 Council - 20 Feb 2023	Executive Management Team, Portfolio Holder for Housing and Homelessness Services, Housing and Homelessness Overview and Scrutiny Panel	Tenant Involvement Group	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Asset Maintenance & Replacement Programme and General Fund Capital Programme 2023/24	To consider and recommend to Council the schedule of projects for inclusion in the 2023/24 budget	Non-Key Decision	Cabinet - 1 Feb 2023 Council - 20 Feb 2023	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and Scrutiny Panel	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Medium Term	To consider the	Key	Cabinet - 1	Executive	N/A	Alan Bethune, Executive Head of	Open

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Financial Plan and Budget	Medium Term Financial Plan and setting of the 2023/24 budget	Decision	Feb 2023 Council - 20 Feb 2023	Management Team – Portfolio Holder – Finance, Investment and Corporate Services		Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	
Members' Allowances - Scheme to apply from 1 April 2023	To recommend to Council the annual scheme of members' allowances	Non-Key Decision	Cabinet - 1 Feb 2023 Council - 27 Feb 2023	Executive Management Team	N/A	Andy Rogers, Democratic Services Officer andy.rogers@nfdc.gov.uk	Open